

GOVERNMENT OF NCT OF DELHI; DRUGS CONTROL DEPARTMENT

F-17, KARKARDOOMA, DELHI-110 032

No. F. 18(3)/76/DC/Estt./ 2007 to 2031

Dated: 24/9/2014

In supersession of all previous orders, the following distribution of work among the officers of Drugs Control Department is hereby ordered with immediate effect:-

**1. Distt. North ADC Incharge (for Manufacturing of Drugs / Cosmetics): Sh. J.S. Taneja**  
**Licensing Authority for Sales : Sh. Atul Kumar Nasa**

Manufacturing of Drugs / Cosmetics : Sh. K.T. Raghukumar  
Sales of North Zone (a to e, l, m & n) : Sh. Asad Ansari  
Sales of North Zone (f,g,h,& i) : Sh. Deepak Sharma  
Sales of North Zone (j&k) including Bhagirath Palace : Sh. S. Sundernayagam

**2. District North-West:- ADC Incharge- Sh. N.R. Bhattacharyya**  
**Licensing Authority for Sales : Sh. K.C. Aggarwal**

Manufacturing of Drugs / Cosmetics : Sh. K.R. Chawla  
Sales of North West Zone (b & e) : Sh. Balram Sahu  
Sales of North West Zone (a, c & d) : Sh. Rohit Bajpai

**3. Distt. South ADC Incharge- Sh. P.K. Gupta (for manufacturing of**  
**Dugs/Cosmetics)**

**Licensing Authority for Sales : Sh. J.S. Taneja**

Manufacturing of Drugs / Cosmetics : Sh. P. Arivazhagan  
Sales of South Zone (a & d) : Sh. Sundeep B.J.  
Sales of South Zone (b & c) : Sh. D. Sudhakaran  
Sales of South Zone (e) : Sh. Sanjay Kumar

**4. Distt. South-West ADC Incharge- Sh. P.K. Gupta**

Manufacturing of Drugs / Cosmetics : Sh. A.K. Nasa  
Sales of South West Zone (b) : Sh. Abhijeet Ghosh  
Sales of South West Zone (a,c, d & e) : Sh. Rajeev Bhargava

**5. Distt. West ADC Incharge- Sh. J.S. Taneja**

**Licensing Authority for Sales: Sh. K.C. Aggarwal**

Manufacturing of Drugs / Cosmetics : Sh. K.T. Raghukumar  
Sales of West Zone (a,c & d) : Sh. K.T. Raghukumar  
Sales of West Zone (f,g & h) : Sh. Mahender Singh  
Sales of West Zone (b & e) : Sh. G.K. Kapoor

**6. Distt. East ADC Incharge (for Manufacturing of Drugs / Cosmetics): Sh. N.R. Bhattacharyya**

Manufacturing of Drugs / Cosmetics : Sh. P. Arivazhagan  
Sale of East Zone(a) : Sh. D. Sudhakaran  
Sales of East Zone (b) : Sh. G.K. Kapoor  
Sales of East Zone (c) : Sh. P. Arivazhagan

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Manufacturing of Drugs / Cosmetics : Sh. K.T. Raghukumar  
Sales of West Zone (a,c & d) : Sh. K.T. Raghukumar  
Sales of West Zone (f,g & h) : Sh. Mahender Singh  
Sales of West Zone (b & e) : Sh. G.K. Kapoor

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Manufacturing of Drugs / Cosmetics : Sh. P. Arivazhagan  
Sale of East Zone(a) : Sh. D. Sudhakaran  
Sales of East Zone (b) : Sh. G.K. Kapoor  
Sales of East Zone (c) : Sh. P. Arivazhagan

Note:

- The work pertaining to remaining Hospitals and Medical Stores / Dispensaries etc. shall be looked after by the Drugs Inspectors(Sales) in their respective District / Zones
- All the Officers referred above must inspect the concerned Hospital Stores at least Twice in a Year and also draw the Samples for Testing.

14. Drugs and Magic Remedies (Objectionable Advertisement) Act 1954:

ADC In-charge : Sh. J S Taneja / Sh. K.C. Aggarwal (Licensing Authority)

The work pertaining to Drugs and Magic Remedies (Objectionable Advertisement) Act 1954 by the following Officers:-

Screening of English News Paper	: Sh.Dinesh Boken
Screening of Hindi News Paper	: Sh. Sanjay Gupta
Screening of Urdu News Paper	: Sh.Asad Ansari
Screening of Punjabi News Paper	: Sh.J.S. Taneja

The aforesaid officers will scrutinize the respected news papers and furnish their report to the ADC Incharge.

15. Parliament/Assembly Question Cell:- ADC Incharge:Sh. N.R. Bhattacharya

The following officers will assist the ADC Incharge (Parliament / Assembly Question):-

- Sh. Balram Sahu
- Sh. Dinesh Boken
- Sh. Rajeev Bhargava

16. Computerization/eSLA:- ADC Incharge: Sh. N R Bhattacharya / Sh. Atul Kumar

Nasa, Licensing Authority

Sh. Abhijeet Ghosh, Drugs Inspector will assist ADC Incharge / Licensing Authority

17. Drugs Testing Laboratory (Lawrance Road):- ADC Incharge: Sh. P.K. Gupta, Assistant

Drugs Controller

Sh. Mahender Singh, Drugs Inspector will assist the ADC In-charge. The cell will also look after regarding the compilation of Data regarding Survey Samples and correspondence with Govt. Analyst.

18. Allocation of Narcotics Drugs:- ADC Incharge:Sh. N.R. Bhattacharyya, ADC

Sh. Sanjay Kumar, Drugs Inspector will assist the ADC Incharge.

19. Right To Information Act:- : Sh. J.S. Taneja, First Appellate Authority

Public Information Officer (P.I.O) : Sh. K.C. Aggarwal

Link PIO : Sh. A.K. Negi

APIOs : Sh. Sandeep B.J. and Sh. Rajeev Bhargava, DIs

20. Head Quarter:- Incharge: Sh. N.R. Bhattacharyya, ADC

Following officers will attend the office as per the details to look after the Drugs Inspector (HQ)

Monday : Sh.Deepak Sharma

Tuesday : Sh.Rajeev Bhargava

Wednesday : Sh.Balram Sahu

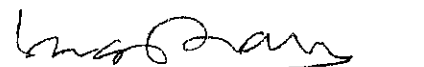
Thursday : Sh.Abhijeet Ghosh

Friday : Sh Rohit Bajpai

Sh. Rohit Bajpai and Sh. Asad Ansari, Drugs Inspectors also assist. Sh. N.R. Bhattacharyya, ADC in preparing Monthly Reports, Quarterly Reports & Annual Reports.

21. Specimen Samples/ Survey Samples:- Incharge: Sh. Atul Kumar Nasa, Licensing Authority

Sh. G.K. Kapoor, Drugs Inspector will compile the data for Specimen Samples / Survey Samples.



22. Correspondence with NPPA/DPCO Incharge Sh. P.K. Gupta, ADC Incharge  
Sh. P. Arivazhagan and Sh. Asad Ansari, Drugs Inspectors will assist the ADC Incharge

23. Departmental Approval Committee/Formulation Committee

Chairman - Sh. N.R. Bhattacharyya, Assistant Drugs Controller

Sh. K.T. Raghukumar, Drugs Inspector will be the coordinator for the said committee.

The committee will meet on second and fourth Saturday of every month for the approval.

All the correspondence relating to manufacturing with DCG(I) shall be looked after by

Sh. K.T. Raghukumar, DI.

24. Sh. Atul Kumar Nasa, Licensing Authority will Co-ordinate with UPSC

25. Link Officers:-


Sh. N.R. Bhattacharya, ADC will be the Link Officer for Sh. J.S. Taneja, ADC and vice versa.

Sh. N R Bhattacharya, Assistant Drugs Controller will be the Link Officer for Sh. P K Gupta, ADC and Vice Versa

Sh. K C Aggarwal , LA will be the Link Officer for Sh. Atul Kumar Nasa , LA and vice versa

NOTE:-

1. In addition to the work indicated above, Drugs Controller/Head of the Office may assign any work to any officer at any time.
2. Every Officer/Drugs Inspector shall maintain the daily dairy and Sample Register upto date and produce the same before the Drugs Controller/Head of the Office as and when required.
3. Every Officer/Drugs Inspector shall record his movement in the movement register.
4. Every Drugs Inspector/Officer shall submit his Inspection Report immediately to the concerned ADC Incharge. Also issue show cause notices, in case of any contraventions observed immediately.
5. Every Officer/Drugs Inspector should submit their monthly report to the D.I. Head Quarter by 3<sup>rd</sup> Day of Every Month.
6. Every Officer/Drugs Inspector must update the list of Distributors/Manufacturers/Retailers etc. in their area.
7. While handling the complaints, the same may be investigated by minimum two officers from the same zone and in case the need be, services from the officers of Intelligence Cell may be taken.

  
(S B Shashank)

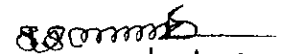
Drugs Controller

Dated: 24/9/2014

No. F. 18(3)/76/DC/Estt./ 207 + 2031

Copy for compliance:

1. All ADC's / LA's
2. All Drugs Inspectors
3. Administrative Officer, Drugs Control Department
4. Licensing Branch
5. Guard File

  
23/09/2014  
Admn. officer

7. Distt. North-East ADC Incharge (for Manufacturing of Drugs / Cosmetics): Sh. P.K. Gupta

Licensing Authority for Sales : Sh. A.K. Nasa  
Manufacturing of Drugs / Cosmetics : Sh. A.K. Negi  
Sales of North East Zone (a & b) : Sh. A.K. Negi

8. Distt. New Delhi/Central ADC Incharge (for Manufacturing of Drugs / Cosmetics): Sh. I.S. Taneja Licensing Authority for Sales : Sh. P.K. Gupta

Manufacturing of Drugs / Cosmetics : Sh. Sanjay Kumar  
Sales of Central Delhi (a to f) : Sh. Sanjay Kumar  
Sales of New Delhi (a to g) : Sh. Sanjay Kumar

9. Blood Banks of NCT of Delhi: ADC Incharge-Sh. P.K. Gupta  
Sh. P. Arivazhagan, Sh. Dinesh Boken & Sh. D Sudhakaran, Drugs Inspectors will assist ADC Incharge

10. Approved Testing Laboratories of NCT of Delhi: ADC Incharge- Sh.N R Bhattacharya

Sh. K.R. Chawla Drugs Inspector will assist ADC In-charge

11. Intelligence Cell/Special Cell:- Sh. P.K. Gupta (ADC)/Sh. Atul Kumar Nasa (LA)  
Sh. K.T. Raghukumar, Sh. G.K. Kapoor, Sh. Rohit Bajpai and Sh. Asad Ansari, Drugs Inspectors will assist ADC/LA

12. Legal Cell:- ADC Incharge-Sh. N R Bhattacharya  
Sh. K.R. Chawla, Sh. Mahender Singh and Sh. Balram Sahu & Sh. D. Sudhakaran, Drugs Inspectors

13. Hospital/Medical Stores:-  
The work relating to Hospitals / Medical Stores stand distributed among the following officers as follows:-

Sl.No.	Hospital	Name of the Officer
1.	A.I.I.M.S	Sh. Deepak Sharma
2.	Safdarjung Hospital	
3.	Dr. R.M.L. Hospital	Sh. S. Sundernayagam
4.	Sucheta Kriplani Hospital & Lady Kalawati Saran Children Hospital	
5.	Sanjay Gandhi Memorial Hospital	Sh. Balram Sahu
6.	Hindu Rao Hospital	
7.	E.S.I.Hospital, Basaidarapur	
8.	L.N.J.P. Hospital & G.B. Pant Hospital & Aruna Asaf Ali Hospital	Sh. Asad Ansari
9.	G.T.B. Hospital	Sh. Rajeev Bhargava
10.	Dr. Hedgavar Hospital & Lal Bahadur Shastri Hospital	
11.	DDU Hospital & Rao Tula Ram Hospital	Sh. K.T. Raghukumar
12.	B.S. Ambedkar Hospital	Sh. Sanjay Kumar
13.	Babu Jag Jeewan Ram Hospital and S. Raja Harishchandra Hospital	