

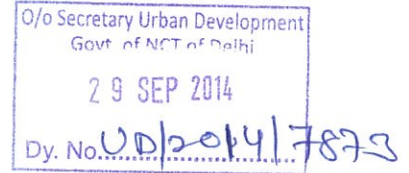
DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI – 02
(ADMINISTRATION BRANCH)

F.10(205)/2014 DSW/Estt./Pt.-I/12147

Dated: 26 SEP 2014

To,

The Secretary (Urban Development)
GNCT of Delhi,
Delhi Sachivalaya,
I.P. Estate, New Delhi.




Subject: -Submission of plan for carrying out first phase of Swachhh Bharat Abhiyan from 2nd October to 31st October 2014.

SIR,

With reference to circular No. F. 12(80)/SB/MB/UD/14/6652-6653 dated 24.09.2014 please find enclose herewith the action plan in r/o all Offices / Homes / Institutions of Department of Social Welfare, GNCT of Delhi.

Thanking you,

Encls.: As above.

Yours faithfully

(GARIMA GUPTA) 26-9-14
Director (SW)

NAME OF THE DISTRICT / INSTITUTION / HOME: - DSW (HQ), DELHI GATE, DELHI

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony oath to the administered by Pr. Secretary (SW & WCD), flagging of cleanliness drive by Director (SW), identification of areas for cleanliness.
2.	03.10.2014	Holiday (Dushehra)
3.	04.10.2014	Holiday (Saturday)
4.	05.10.2014	Holiday (Sunday)
5.	06.10.2014	Holiday (IED-UI-Zuha)
6.	07.10.2014	General cleaning including cleaning of toilets.
7.	08.10.2014 to 10.10.2014	Cleaning of surroundings, planting, and decoration, display of slogans and banner and importance of cleaning and sanitations, sorting out of old records & properties.
8.	11.10.2014	Holiday (Saturday)
9.	12.10.2014	Holiday (Sunday)
10.	13.10.2014	Sensitization and training of all Staff on importance of cleanliness and maintenance of personal hygiene.
11.	14.10.2014 to 17.10.2014	Cleaning of window and window panes / cleaning of floors and washrooms with caustic soda.
12.	18.10.2014	Saturday (General Cleanliness).
13.	20.10.2014	Sunday (General Cleanliness).
14.	21.10.2014	Awareness generation towards the cleanliness and sanitation among the staff through small talks. (i) Planning of sapling. (ii) Process of condemnation and weed out.
15.	22.10.2014	General cleanings, processing weeding out of old records & condemnation of properties.
16.	23.10.2014	Essay competition amongst staff on importance of cleaning and personal hygiene.
17.	24.10.2014	General sprucing up of surroundings in the office complex.
18.	25.10.2014	Holiday (Diwali), General Cleaning.
19.	26.10.2014	Personal hygiene, maintaining cleanliness of toilets and wash basins and co-operation amongst each other for maintaining cleanliness.
20.	27.10.2014	Saturday (General Cleanliness).
21.	28.10.2014	Sunday (General Cleanliness).
22.	29.10.2014	Final weeding out of old records & final condemnation of properties.
23.	30.10.2014	Monitoring and evaluation of cleanliness drive.
24.	31.10.2014	Appreciation / prize distribution for the participating staff.

NAME OF THE DISTRICT / INSTITUTION / HOME: - GSSSB, HCGBS, RCC, HMBD & POOR HOUSE,
DISTRICT (NORTH)

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
2.	04.10.2014	Lecture on cleaning. Removing of spider webs from each and every nook & corner of building.
3.	07.10.2014	-do-
4.	09.10.2014	Cleaning of window and window panes / cleaning of floors and washrooms with caustic soda.
5.	10.10.2014	Initial of condemnation of articles.
6.	13.10.2014	Cleaning of roofs and chhajjas.
7.	14.10.2014	Initiation of weeding out of old record.
8.	15.10.2014	Cleaning of toilets and bathrooms.
9.	16.10.2014	Repair of tables, chairs including paint / polish and termite treatment.
10.	17.10.2014	Repair of broken takhtas / termite treatment.
11.	18.10.2014	-do-
12.	20.10.2014	Repair and paint of almirah.
13.	21.10.2014	Drawing / panting competition on cleanliness, continuation of earlier.
14.	22.10.2014	Gardening plantation etc.
15.	24.10.2014	-do-
16.	25.10.2014	One day training of inmates / students personal hygiene / hand washing.
17.	27.10.2014	Binding of records.
18.	28.10.2014	-do-
19.	29.10.2014	Cleaning / arranging of all stores / cleaning of utensils.
20.	30.10.2014	-do-
21.	31.10.2014	Inter competition of cleanliness of rooms/ dormitory.

NAME OF THE DISTRICT / INSTITUTION / HOME: - RCL, TAHIRPUR, DISTRICT (NORTH-EAST)

S. No.	Date	Proposed action plan
1.	02.10.2014	Cleaning programme at Gandhi Kushth Ashram.
2.	04.10.2014	Cleaning programme at Anand Gram , Gandhi Kushth Ashram & Garden.
3.	07.10.2014	Cleaning programme at Kashturba Gram Kushth Ashram.
4.	09.10.2014	Cleaning programme at Manav Kushth Ashram.
5.	10.10.2014	Cleaning programme at Sarvodya Kushth Ashram.
6.	11.10.2014	Cleaning programme at Vikas Kushth Ashram.
7.	13.10.2014	Cleaning programme at Jai Hind Kushth Ashram.
8.	14.10.2014	Cleaning programme at Sarswati Kushth Ashram.
9.	15.10.2014	Cleaning programme at Ekta Vihar Kushth Ashram.
10.	16.10.2014	Cleaning programme at Manav B- Kushth Ashram.
11.	17.10.2014	Cleaning programme at Hariom Kushth Ashram.
12.	18.10.2014	Cleaning programme at Shanti Kushth Ashram.
13.	20.10.2014	Cleaning programme at Sarvodya Kushth Ashram.
14.	21.10.2014	Cleaning programme at Navjeevan Kushth Ashram.
15.	22.10.2014	Cleaning programme at Jai Hind Kushth Ashram.
16.	24.10.2014	Cleaning programme at Adarsh Kushth Ashram.
17.	25.10.2014	Cleaning programme at South Indian + Vikash B- Kushth Ashram.
18.	27.10.2014	Cleaning programme at Hariom Kushth Ashram & TCPC(L).
19.	28.10.2014	Cleaning programme at Vande Matram & Subhash Park Kushth Ashram.
20.	29.10.2014	Cleaning programme at TCPC Kushth Ashram.
21.	30.10.2014	Cleaning programme at RCL Office.
22.	31.10.2014	Cleaning programme at RCL Park.

NAME OF THE DISTRICT / INSTITUTION / HOME: - BEGGARS HOME, LAMPUR

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
2.	03.10.2014 to 06.10.2014	Being holidays of inmates would be given home arrangements for carrying out the following mark 1. You clean up your respective rooms. 2. The kitchen & waranddah should be clean.
3.	07.10.2014	Identification of areas for cleanliness and awareness among staff regarding importance of cleanliness.
4.	08.10.2014	Removing of spider webs from each and every nook & corner building.
5.	09.10.2014	Involvement of inmates in activities / imparting training regarding personal hygiene and hand washing.
6.	12.10.2014	Meeting of staff regarding condemnation of articles.
7.	13.10.2014 to 18.10.2014	Cleaning & decoration of auditorium.
8.	19.10.2014 to 25.10.2014	Feedback from the general public regarding success of the Abhiyan.
9.	26.10.2014 to 31.10.2014	Appreciation / prize distribution for the participating staff.

NAME OF THE DISTRICT / INSTITUTION / HOME: - ASHA KIRAN COMPLEX, ROHINI, GNCTD

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
2.	03.10.2014	Dussehara (General Cleanliness)
3.	04.10.2014	Awareness generation among staff / MCD
4.	05.10.2014	Sunday (General Cleanliness)
5.	06.10.2014	Bakrid (General Cleanliness)
6.	07.10.2014	Sorting of old records.
7.	08.10.2014	Valmiki jayanti (General Cleanliness).
8.	09.10.2014	Weeding out of old record.
9.	10.10.2014	Weeding out of old record.
10.	11.10.2014	2 nd Saturday (General Cleanliness).
11.	12.10.2014	Sunday (General Cleanliness).
12.	13.10.2014	Details of old articles property etc.
13.	14.10.2014	Meeting of condemnation committee in Asha Kiran.
14.	15.10.2014	Upkeep of office record.
15.	16.10.2014	Cleaning of entire campus of the district.
16.	17.10.2014	Cleaning of entire campus of the district.
17.	18.10.2014	Meeting of staff regarding condemnation of articles.
18.	20.10.2014	Sunday (General Cleanliness).
19.	21.10.2014	Cleaning of stores.
20.	22.10.2014	Cleaning of stores.
21.	23.10.2014	Diwali (General Cleanliness).
22.	24.10.2014	Cleanliness of toilets bathrooms.
23.	25.10.2014	Cleanliness of roof tops.
24.	26.10.2014	Sunday (General Cleanliness).
25.	27.10.2014	Feedback from the staff / MCD regarding progress of the Abhiyan.
26.	28.10.2014	Thorough cleanliness of water tank.
27.	29.10.2014	Maintaining lawn.
28.	30.10.2014	Cleaning & decoration of auditorium.
29.	31.10.2014	Prize distribution.

NAME OF THE DISTRICT / INSTITUTION / HOME: - DISTRICT OFFICE (NORTH-WEST-I), ROHINI, GNCTD

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
2.	03.10.2014	Dussehara (General Cleanliness)
3.	04.10.2014	Awareness generation among staff / MCD
4.	05.10.2014	Sunday (General Cleanliness)
5.	06.10.2014	Bakrid (General Cleanliness)
6.	07.10.2014	Sorting of old records.
7.	08.10.2014	Valmiki jayanti (General Cleanliness).
8.	09.10.2014 & 10.10.2014	Weeding out of old records.
9.	11.10.2014	2 nd Saturday (General Cleanliness).
10.	12.10.2014	Sunday (General Cleanliness).
11.	13.10.2014	Details of old articles property etc.
12.	14.10.2014	Meeting of condemnation committee in Asha Kiran.
13.	15.10.2014	Upkeep of office record.
14.	16.10.2014	Cleaning of entire campus of the district.
15.	17.10.2014	Cleaning of entire campus of the district.
16.	18.10.2014	Meeting of staff regarding condemnation of articles.
17.	20.10.2014	Sunday (General Cleanliness).
18.	21.10.2014	Cleaning of stores.
19.	22.10.2014	Cleaning of stores.
20.	23.10.2014	Diwali (General Cleanliness).
21.	24.10.2014	Cleanliness of toilets bathrooms.
22.	25.10.2014	Cleanliness of roof tops.
23.	26.10.2014	Sunday (General Cleanliness).
24.	27.10.2014	Feedback from the staff / MCD regarding progress of the Abhiyan.
25.	28.10.2014	Thorough cleanliness of water tank.
26.	29.10.2014	Maintaining lawn.
27.	30.10.2014	Feedback from the general public regarding success of the Abhiyan.
28.	31.10.2014	Appreciation / prize distribution for the participating staff.

As directed the following District Officer / HOOs have submitted their comprehensively chalked out cleaning programme, the same is placed opposite.

NAME OF THE DISTRICT / INSTITUTION / HOME: - SMRC & NPSD, MAYUR VIHAR

S. NO.	DATE	PROPOSED ACTION PLAN
1.	07.10.2014	Cleaning of school building
2.	09.10.2014	Cleaning of class rooms.
3.	13.10.2014 to 15.10.2014	Cleaning of grounds & gardening.
4.	16.10.2014	Cleaning of premises
5.	17.10.2014	Hand washing training programme.
6.	18.10.2014	Drawing & painting.
7.	20.10.2014	Essay writing on Swachchh Bharat Abhiyan.
8.	21.10.2014 to 24.10.2014	Condemnation process of stores of SMRC.
9.	25.10.2014	Cultural activities.
10.	27.10.2014	Group discussion
11.	28.10.2014 to 30.10.2014	Programme of students.
12.	31.10.2014	Remaining other activities.

NAME OF THE DISTRICT / INSTITUTION / HOME: - HLTB, TAHIRPUR, DISTRICT (NORTH-EAST)

S. No.	Date	Proposed action plan
1.	02.10.2014	Spreading awareness and importance for cleaning amongst staff.
2.	04.10.2014 to 07.10.2014	Gardening / plantation.
3.	09.10.2014	Cleaning of kitchen.
4.	10.10.2014 & 11.10.2014	Cleaning of rooms.
5.	13.10.2014	Condemnation of unused material.
6.	14.10.2014	Cleaning of temple located within the premises
7.	15.10.2014	Cleaning of takhtas.
8.	16.10.2014	Plantation in garden.
9.	17.10.2014	Cultivating and preparing ground for vegetables.
10.	18.10.2014 to 20.10.2014	Plantation / sowing of vegetables.
11.	21.10.2014 to 22.10.2014	Awareness by doctors of DHS regarding prevention from Diseases, maintenance of parks.
12.	24.10.2014	Repairing of kitchen items and other misc. work.
13.	25.10.2014 to 29.10.2014	Washing of room floors with detergent powder. Cleaning of all homes & throughout the all waste material.
14.	30.10.2014 to 31.10.2014	Spreading awareness inmates about cleanliness importance of personal hygiene & final instructions.

NAME OF THE DISTRICT / INSTITUTION / HOME: - NIRMAL CHHAYA COMPLEX, (FEMALE BEGGAR HOME) HARI NAGAR, GNCTD

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
2.	03.10.2014	Dussehara (General Cleanliness)
3.	04.10.2014	Awareness generation among staff / MCD
4.	05.10.2014	Sunday (General Cleanliness)
5.	06.10.2014	Bakrid (General Cleanliness)
6.	07.10.2014	Sorting of old records.
7.	08.10.2014	Valmiki jayanti (General Cleanliness).
8.	09.10.2014	Weeding out of old record.
9.	10.10.2014	Weeding out of old record.
10.	11.10.2014	2 nd Saturday (General Cleanliness).
11.	12.10.2014	Sunday (General Cleanliness).
12.	13.10.2014	Details of old articles property etc.
13.	14.10.2014	Meeting of condemnation committee in Asha Kiran.
14.	15.10.2014	Upkeep of office record.
15.	16.10.2014	Cleaning of entire campus of the district.
16.	17.10.2014	Cleaning of entire campus of the district.
17.	18.10.2014	Meeting of staff regarding condemnation of articles.
18.	20.10.2014	Sunday (General Cleanliness).
19.	21.10.2014	Cleaning of stores.
20.	22.10.2014	Cleaning of stores.
21.	23.10.2014	Diwali (General Cleanliness).
22.	24.10.2014	Cleanliness of toilets bathrooms.
23.	25.10.2014	Cleanliness of roof tops.
24.	26.10.2014	Sunday (General Cleanliness).
25.	27.10.2014	Feedback from the staff / MCD regarding progress of the Abhiyan.
26.	28.10.2014	Thorough cleanliness of water tank.
27.	29.10.2014	Maintaining lawn.
28.	30.10.2014	Cleaning & decoration of auditorium.
29.	31.10.2014	Prize distribution.

**NAME OF THE DISTRICT / INSTITUTION / HOME: - ASHA JYOTI MENTALLY CHALLENGED (FEMALE)
NIRMAL CHHAYA COMPLEX, HARI NAGAR, GNCTD**

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
2.	03.10.2014	Dussehara (General Cleanliness)
3.	04.10.2014	Awareness generation among staff / MCD
4.	05.10.2014	Sunday (General Cleanliness)
5.	06.10.2014	Bakrid (General Cleanliness)
6.	07.10.2014	Sorting of old records.
7.	08.10.2014	Valmiki jayanti (General Cleanliness).
8.	09.10.2014	Weeding out of old record.
9.	10.10.2014	Weeding out of old record.
10.	11.10.2014	2 nd Saturday (General Cleanliness).
11.	12.10.2014	Sunday (General Cleanliness).
12.	13.10.2014	Details of old articles property etc.
13.	14.10.2014	Meeting of condemnation committee in Asha Kiran.
14.	15.10.2014	Upkeep of office record.
15.	16.10.2014	Cleaning of entire campus of the district.
16.	17.10.2014	Cleaning of entire campus of the district.
17.	18.10.2014	Meeting of staff regarding condemnation of articles.
18.	20.10.2014	Sunday (General Cleanliness).
19.	21.10.2014	Cleaning of stores.
20.	22.10.2014	Cleaning of stores.
21.	23.10.2014	Diwali (General Cleanliness).
22.	24.10.2014	Cleanliness of toilets bathrooms.
23.	25.10.2014	Cleanliness of roof tops.
24.	26.10.2014	Sunday (General Cleanliness).
25.	27.10.2014	Feedback from the staff / MCD regarding progress of the Abhiyan.
26.	28.10.2014	Thorough cleanliness of water tank.
27.	29.10.2014	Maintaining lawn.
28.	30.10.2014	Cleaning & decoration of auditorium.
29.	31.10.2014	Prize distribution.

NAME OF THE DISTRICT / INSTITUTION / HOME: - DSWO (EAST), DELHI

S. No.	Date	Proposed action plan
1.	03.10.2014 to 31.10.2014	Awareness generation towards the cleanliness and sanitation among the beneficiaries of financial assistance under various schemes through small talks. (i) Planning of sapping. (ii) Process of condemnation and weed out.
2.	03.10.2014 to 19.10.2014	Small repair for the building & furniture etc.
3.	20.10.2014 to 31.10.2014	(i) Cleaning of surroundings, planting, and decoration, display of slogans and banner and importance of cleaning and sanitations, systematic and comfortable queues of beneficiaries. (ii) Sensitization and training of District Staff.

NAME OF THE DISTRICT / INSTITUTION / HOME: - DSWO (WEST), DELHI

S. No.	Date	Proposed action plan
1.	03.10.2014 to 31.10.2014	Awareness generation towards the cleanliness and sanitation among the beneficiaries of financial assistance under various schemes through small talks. (i) Planning of sapping. (ii) Process of condemnation and weed out.
2.	03.10.2014 to 19.10.2014	Small repair for the building & furniture etc.
3.	20.10.2014 to 31.10.2014	(i) Cleaning of surroundings, planting, and decoration, display of slogans and banner and importance of cleaning and sanitations, systematic and comfortable queues of beneficiaries. (ii) Sensitization and training of District Staff.

NAME OF THE DISTRICT / INSTITUTION / HOME: - DSWO (South), DELHI

S. No.	Date	Proposed action plan
1.	03.10.2014 to 31.10.2014	Awareness generation towards the cleanliness and sanitation among the beneficiaries of financial assistance under various schemes through small talks. (i) Planning of sapping. (ii) Process of condemnation and weed out.
2.	03.10.2014 to 19.10.2014	Small repair for the building & furniture etc.
3.	20.10.2014 to 31.10.2014	(i) Cleaning of surroundings, planting, and decoration, display of slogans and banner and importance of cleaning and sanitations, systematic and comfortable queues of beneficiaries. (ii) Sensitization and training of District Staff.

NAME OF THE DISTRICT / INSTITUTION / HOME: - DSWO (South-West), DELHI

S. No.	Date	Proposed action plan
1.	03.10.2014 to 31.10.2014	Awareness generation towards the cleanliness and sanitation among the beneficiaries of financial assistance under various schemes through small talks. (i) Planning of sapping. (ii) Process of condemnation and weed out.
2.	03.10.2014 to 19.10.2014	Small repair for the building & furniture etc.
3.	20.10.2014 to 31.10.2014	(i) Cleaning of surroundings, planting, and decoration, display of slogans and banner and importance of cleaning and sanitations, systematic and comfortable queues of beneficiaries. (ii) Sensitization and training of District Staff.

NAME OF THE DISTRICT / INSTITUTION / HOME: - OLD AGE HOME, BINDAPUR

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
2.	04.10.2014	Lecture on cleaning. Removing of spider webs from each and every nook & corner of building.
3.	07.10.2014	-do-
4.	09.10.2014	Cleaning of window and window panes / cleaning of floors and washrooms with caustic soda.
5.	10.10.2014	Initial of condemnation of articles.
6.	13.10.2014	Cleaning of roofs and chhajjas.
7.	14.10.2014	Initial of weeding out of old record.
8.	15.10.2014	Pesticide of all types of insects.
9.	16.10.2014	Repair of tables, chairs including paint / polish and termite treatment.
10.	17.10.2014	Repair of broken takhatas / termite treatment.
11.	18.10.2014	-do-
12.	20.10.2014	Repair and paint of almirah.
13.	21.10.2014	Drawing / panting competition on cleanliness, continuation of earlier.
14.	22.10.2014	Gardening plantation etc.
15.	24.10.2014	-do-
16.	25.10.2014	One day drawing of inmates / students personal hygiene / hand washing.
17.	27.10.2014	Binding of records.
18.	28.10.2014	-do-
19.	29.10.2014	Cleaning / arranging of all stores / cleaning of utensils.
20.	30.10.2014	-do-
21.	31.10.2014	Inter competition of cleanliness of rooms/ dormitory.

NAME OF THE DISTRICT / INSTITUTION / HOME: - GSS FOR DEAF & DUMB, KALKAJI

S. No.	Date	Proposed action plan
1	01.10.2014 to 06.10.2014	School Holiday
2	07.10.2014 to 11.10.2014	Cleaning of school building
3	13.10.2014 to 18.10.2014	Cleaning of ground & plantation of sapling, making children aware about personal hygiene, decoration of classrooms with chart.
4	20.10.2014	Rally with poster and banner within surrounding area cultural activities. Condemnation of old records.
5	27.10.2014 to 31.10.2014	Cleaning of water tanks & water coolers. Display of banner & charts about cleaning in & around the school.

NAME OF THE DISTRICT / INSTITUTION / HOME: - DISTRICT OFFICE (NORTH-EAST)

S. No.	Date	Proposed action plan
1	02.10.14 to 09.10.2014	General cleaning of all rooms with office e.g. removal of dust, spider net, etc.
2	10.10.2014 to 17.10.2014	Removal of old furniture and condemnation & weeding out old records.
3	18.10.2014 to 25.10.2014	General maintenance & repair of Almira/Tables/chairs etc.
4	26.10.2014 to 31.10.2014	General sprucing up of surroundings in the office complex.

NAME OF THE DISTRICT / INSTITUTION / HOME: - ASHA DEEP HOME, NARELA

S. No.	Date	Proposed action plan
1.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
2.	03.10.2014 to 06.10.2014	Instructions & encouragement for carrying out daily cleanliness.
3.	07.10.2014	Monitoring and evaluation of cleanliness drive.
4.	08.10.2014	Imparting of instruction regarding maintenance of personal hygiene among inmates of institution.
5.	09.10.2014	Talk titled how cleanliness is related to our health.
6.	10.10.2014	Taking assistance of PWD civil and electrical in carrying out cleanliness drive in institution including cleaning of water tank, proper lighting arrangement.
7.	11.10.2014	Awareness regarding proper Hand washing .
8.	12.10.2014	Competitions such as drawing / poster making etc. on the theme of cleanliness.
9.	13.10.2014	Personal hygiene, maintaining cleanliness of bed room / sleeping place, and co-operation amongst each other for maintaining cleanliness.
10.	14.10.2014	Awareness generation among inmates regarding rights/duties of each other in maintaining proper cleanliness.
11.	16.10.2014	Repair of tables, chairs including paint / polish and termite treatment.
12.	17.10.2014	Repair of broken takhatas / termite treatment.
13.	18.10.2014	-do-
14.	20.10.2014	Repair of almirah / paint.
15.	21.10.2014	Drawing / panting competition on cleanliness, continuation of earlier.
16.	22.10.2014	Gardening plantation etc.
17.	24.10.2014	-do-
18.	25.10.2014	One day t5rawinging of inmates / students personal hygiene / hand washing.
19.	27.10.2014	Binding of records.
20.	28.10.2014	-do-
21.	29.10.2014	Cleaning / arranging of all stores / cleaning of utensils.
22.	30.10.2014	-do-
23.	31.10.2014	Inter competition of cleanliness of rooms/ dormitory.

NAME OF THE DISTRICT / INSTITUTION / HOME: - NPS, ROHINI

S. No.	Date	Proposed action plan
1.	01.10.2014	Identification of areas for cleanliness.
2.	02.10.2014	Pledge taking programme.
3.	03.10.2014	Dussehra holiday.
4.	04.10.2014	Cleanliness of park and plantation.
5.	05.10.2014	Sunday
6.	06.10.2014	Holiday
7.	07.10.2014	Monitoring and evaluation of cleanliness drive.
8.	08.10.2014	Holiday
9.	10.10.2014	Complex cleanliness.
10.	11.10.2014	2 nd Saturday holiday
11.	12.10.2014	Sunday
12.	13.10.2014	Awareness regarding proper Hand washing .
13.	14.10.2014	Documentary to be shown
14.	15.10.2014	Holiday
15.	16.10.2014	Thorough cleanliness of water tank.
16.	17.10.2014	Black board painting.
17.	18.10.2014	Awareness generation among inmates regarding rights/duties of each other in maintaining proper cleanliness.
18.	20.10.2014	Sunday
19.	21.10.2014	Slogan making
20.	27.10.2014	Personal hygiene, maintaining cleanliness of bed room / sleeping place, and co-operation amongst each other for maintaining cleanliness.
21.	28.10.2014	Awareness generation among inmates regarding rights/duties of each other in maintaining proper cleanliness.
22.	29.10.2014	Repair of tables, chairs including paint / polish and termite treatment.
23.	30.10.2014	Repair of broken takhatas / termite treatment.
24.	31.10.2014	-do-

NAME OF THE DISTRICT / INSTITUTION / HOME: - LADY NOYCE SCHOOL, GLNS COMPLEX, DELHI GATE, DELHI.

S. No.	Date	Proposed action plan
1.	01.10.2014	Holiday
2.	02.10.2014	Oath taking ceremony, identification of areas for cleanliness.
3.	03.10.2014	Dussehara (General Cleanliness)
4.	04.10.2014	Awareness generation among staff / MCD
5.	05.10.2014	Sunday (General Cleanliness)
6.	06.10.2014	Bakrid (General Cleanliness)
7.	07.10.2014	Sorting of old records.
8.	08.10.2014	Valmiki jayanti (General Cleanliness).
9.	09.10.2014	Weeding out of old record.
10.	10.10.2014	Weeding out of old record.
11.	11.10.2014	2 nd Saturday (General Cleanliness).
12.	12.10.2014	Sunday (General Cleanliness).
13.	13.10.2014	Details of old articles property etc.
14.	14.10.2014	Meeting of condemnation committee in Asha Kiran.
15.	15.10.2014	Upkeep of office record.
16.	16.10.2014	Cleaning of entire campus of the district.
17.	17.10.2014	Cleaning of entire campus of the district.
18.	18.10.2014	Meeting of staff regarding condemnation of articles.
19.	20.10.2014	Sunday (General Cleanliness).
20.	21.10.2014	Cleaning of stores.
21.	22.10.2014	Cleaning of stores.
22.	23.10.2014	Diwali (General Cleanliness).
23.	24.10.2014	Cleanliness of toilets bathrooms.
24.	25.10.2014	Cleanliness of roof tops.
25.	26.10.2014	Sunday (General Cleanliness).
26.	27.10.2014	Feedback from the staff / MCD regarding progress of the Abhiyan.
27.	29.10.2014	Repair of tables, chairs including paint / polish and termite treatment.
28.	30.10.2014	Repair of broken takhatas / termite treatment.
29.	31.10.2014	Cleaning of entire campus of the district.