

**SPECIFIC DAILY WORK AND TARGETS OF THE
DEPARTMENT OF FOOD, SUPPLIES & CONSUMER AFFAIRS
FOR THE FIRST PHASE OF SWACHH BHARAT ABHIYAN
FROM 02.10.2014 TO 31.10.2014**

1. Directions were issued to all the Head Quarter Officers / Zonal Asstt. Commissioners/ Food & Supply Officers to ensure that they should reach their office on 02.10.2014 at 09:00 AM along with their staff and should take pledge along with Hon'ble Prime Minister at 09:30 AM.
2. All the Zonal ACs shall organise a '**Cleanliness Campaign**' daily in their offices. Moreover, '**Shram Dan**' will be organised in areas & surroundings of the office with active participation of their staff as per the schedule given below :

Date	Office / District Name	Officer Concerned
04.10.2014	F&S Central Distt.	Asstt. Commissioner
07.10.2014	F&S South West Distt.	Asstt. Commissioner
09.10.2014	F&S New Delhi Distt.	Asstt. Commissioner
10.10.2014	F&S South Distt.	Asstt. Commissioner
11.10.2014	F&S West Distt.	Asstt. Commissioner
13.10.2014	F&S East Distt.	Asstt. Commissioner
14.10.2014	F&S North East Distt.	Asstt. Commissioner
15.10.2014	F&S North West Distt.	Asstt. Commissioner
16.10.2014	F&S North Distt.	Asstt. Commissioner
17.10.2014	F & S HQ & Weights & Measures HQ	Asstt. Commissioner (General) & Asstt. Controller (W&M)
18.10.2014	DSCSC HQ	Sr. G.M.
20.10.2014	F&S Central Distt.	Asstt. Commissioner
21.10.2014	F&S South West Distt.	Asstt. Commissioner
22.10.2014	F&S New Delhi Distt.	Asstt. Commissioner
24.10.2014	F&S South Distt.	Asstt. Commissioner
25.10.2014	F&S West Distt.	Asstt. Commissioner
27.10.2014	F&S East Distt.	Asstt. Commissioner
28.10.2014	F&S North East Distt.	Asstt. Commissioner
29.10.2014	F&S North West Distt.	Asstt. Commissioner
30.10.2014	F&S Central Distt.	Asstt. Commissioner
31.10.2014	Award Function	

3. Each Zonal AC will recommend by 18.10.2014, 02 Best Circle Offices and 03 Best Fair Price Shops in his district considering the following criteria earmarking maximum 10 marks each:

4. Circle Office:

- a) Cleaning up the entire office building
- b) Weeding out and disposal of old records
- c) Identification of unserviceable items and their disposal
- d) Cleaning of toilets
- e) Availability of drinking water facility.
- f) Proper documentation of Cleanliness Drive & Shramdan
- g) Performance of FPS in the circle.

5. Fair Price Shop:

- 6. Cleaning up of the Fair Price Shops
- 7. Proper stacking of SFAs
- 8. Replacement of old notice / information boards / sign boards
- 9. Better record maintenance
- 10. State Level Committee comprising of Special Commissioner (Admn), Asstt. Commissioner (Enforcement) & Food & Supply Officer (General) will inspect all the recommended best Circles & FPSs and give their report.
- 11. The Best three Circle Offices and FPSs will be given awards on 31.10.2014 at a separate function.
- 12. Addl. CFS (IT) will ensure that following SMS is sent to all available phone numbers of FPS, Vigilance Committee Chairperson & Members and applicants under NFSA & Journalists, HODs.

स्वच्छ भारत अभियान 2 से 31 अक्टूबर, 2014 को सफल बनाएँ । अपनी दिल्ली को साफ सुथरा बनाने में सहयोग करें । महात्मा गांधीजी के स्वच्छ भारत के सपने को साकार करें ।