

**GOVT OF NCT OF DELHI
RAJYA SAINIK BOARD
No. 1, RAJPUR ROAD
DELHI - 110 054

Sub : Quotation for Printing Materials

1. The office of Rajya Sainik Board, Govt. of NCT of Delhi requires quotations for following printed material & courier services, as per sample/specification enclosed, on the occasion of Annual Armed Forces Flag Day 2019:-

S. No.	Brief description of the items	Type of Job	Quantity
01	Delhi State Armed Forces Flag Day Fund booklets - Size 8" x 3" - Single Colour (100 leaf per book with counterfoil & serially machine numbered)	Print as per specification	3000 books
02	Armed Forces Flags [Miniature Flags] - Size 2" x 1.5" - Four Colour (One Packet containing 50 sheets) 30 number of flags in each sheet - Size 10cm x 7.5cm	Print as per specification	2500 packets
03	DO letter for Schools/Institutions - 100 GSM Bond Paper - Size 10cm x 7cm Four Colour	Print as per specification	2100 Numbers
04	Armed Forces Flag Day Brochure - A 4 Size, Four Colour on 300 GSM Title Art Card & Inner pages of 170 GSM Art Papers. All pages will be four colours printing. It will contain 50 colour photos besides text matter. Total pages would be 68 - 72 approx.	Print as per specification	500 Numbers
05	Invitation Card - Size 7cm x 5cm Four Colour on Art Card with white envelope	Print as per specification	100 Numbers
06	Scroll / Plaque with Box	As per specification	03 Numbers
07	Courier Services within NCT of Delhi - Rates to be provided as per weight of : (i) 1 - 250 grams (ii) 251 - 500 grams (iii) 501 - 1000 grams (iv) 1 Kg. & above	Deliver within NCT of Delhi Areas	As per requirements

Additional Information.

- (a) Sample/specimen form are also attached with this notice.
- (b) All registered and reputed agencies/firms are to submit the quotations/tenders within the stipulated date and time to the O/o Rajya Sainik Board, Govt. of N.C.T. of Delhi located at No. 1, Rajpur Road, Delhi - 110 054.
- (c) Desirous bidders can either be present themselves or send their authorized representative during the opening of the quotations/tenders in the O/o Rajya Sainik Board, Delhi which will take place **at 15:00 hours on 10.09.2019.**
- (d) Work order would be issued by **12.09.2019 at 16:00 hours.**
- (e) Proof of the above listed jobs is to be submitted by the awarded agency on or before **20.10.2019 by 12:00 hours.**
- (f) All above works except serial No. 07 are to be completed by **01.11.2019.**
- (g) Courier must deliver the printing materials positively in time bond manner.
- (h) For further details/any clarifications please visit our Department web-site or check on the notice board of the O/o Rajya Sainik Board, GNCTD.

2. You are requested to quote the items-wise price as per quantity & specification. It may please be noted that the job is to be completed within the stipulated timeframe.

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3. Quotation should reach the O/o Rajya Sainik Board, Govt. of N.C.T. of Delhi No. 1, Rajpur Road, Delhi - 110 054 latest by 10.09.2019 upto 15:00 hours in a sealed envelope duly completed in all respect. To facilitate in providing an accurate quote, sample copies of various forms/flags required are also enclosed for reference.

Sd/—

{Cmde Ajay Saxena (Retd)}
Director, Sainik Welfare-cum
Secretary, RSB Delhi


To

All reputed agencies / firms
{who are experienced as per specification
in the field/works, mentioned above}

1

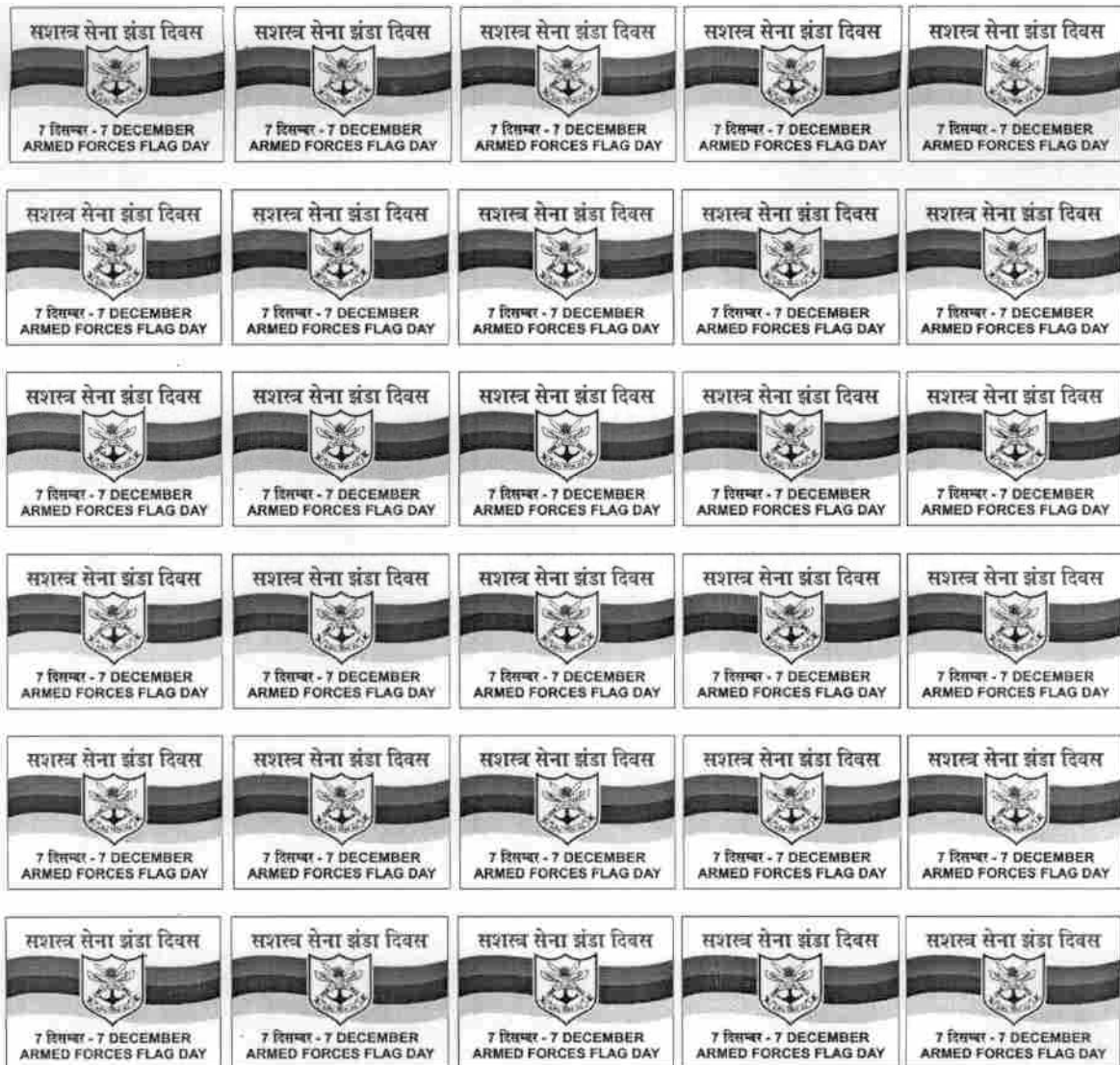
SPECIMEN FOR

DELHI STATE ARMED FORCES FLAG DAY FUND
BOOKLETS - Size 8cm x 3cm - Single Colour
{100 leaf per book with counterfoil & serially machine numbered}

Year : 2019 & 20	Counter Foil No. _____	Year : 2019 & 20	Receipt No. : _____
DELHI STATE ARMED FORCES FLAG DAY FUND RAJYA SAINIK BOARD, GOVT. OF N.C.T. OF DELHI No. 1 Rajpur Road, Opp. Tri Hazari Courts, Delhi - 54 Tel. : 011-23969260, 23991876 TAN No. : DELR10952E		 DELHI STATE ARMED FORCES FLAG DAY FUND RAJYA SAINIK BOARD, GOVT. OF N.C.T. OF DELHI No. 1 Rajpur Road, Opp. Tri Hazari Courts, Delhi - 54 Tel. : 011-23969260, 23991876 {Exempted from Income Tax vide Ministry of Finance, Govt. of India Letter No. C69(12)-IT/54 dated 06th March, 1954} TAN No. : DELR10952E	
Received with thanks from _____ towards DONATION on A/c of "Delhi State Armed Forces Flag Day Fund"		Received with thanks from _____ towards DONATION on A/c of "Delhi State Armed Forces Flag Day Fund"	
Rs. 10/- (Rs. Ten Only)	Sign. of Recipient Dated :	Rs. 10/- (Rs. Ten Only)	Sign. of Recipient Dated :

2

SPECIMEN FOR
ARMED FORCES FLAGS {MINIATURE FLAGS}
Size 2cm x 1.5cm - Four Colour
{One Packet containing 50 sheets}
30 number of flags in each sheet - Size 10cm x 7.5cm



5 flags x 6 flags = 30 Flags in each sheet

**SPECIMEN FOR
DO LETTER FOR SCHOOLS / INSTITUTIONS**
100 GSM Bond Paper - Size 10cm x 7cm Four Colour

Cmde Ajay Saxena (Retd), VSM
Director, Sainik Welfare-cum-
Secretary, RSB, Delhi



Rajya Sainik Board
Govt of N.C.T. of Delhi
No. 1, Rajpur Road
Delhi - 110 054

Do No. F.1/C/FDF/RSB/2014
Dated : 07 Nov 2019

**ARMED FORCES FLAG DAY
DONATION CAMPAIGN
7TH DECEMBER 2019**

Dear Sir / Madam,

1. As you would be aware, the Armed Forces Flag Day is observed every year, throughout the country, on 07th December. This is an occasion for our Nation to pay tribute to our soldiers for their courage, sacrifice and selfless devotion to duty towards our country.
2. Towards this end, the Govt. of NCT of Delhi is in the forefront by putting in place an institutionalised mechanism to address the needs of these soldiers who have rendered yeomen services for the nation. Such initiatives are an expression of solidarity with the Armed Forces.
3. On this day, a campaign to encourage donation towards the **Armed Forces Flag Day Fund** is also launched by the Hon'ble Lt. Governor of Delhi. The donations so received are utilised towards welfare and rehabilitation efforts for Ex-Servicemen/ Widows of Ex-Servicemen/ Dependents. I, therefore, call upon Schools/Institutions as also upon individuals/staff members to contribute liberally to the Armed Forces Flag Day Fund.
4. It is highlighted that these donations are exempted from Income Tax vide Ministry of Finance, Govt. of India letter No. C69(12)-IT/54 dated 06th March, 1954 (TAN No. DELR10952E). The donation collected by your esteemed school/institution will also be acknowledged in the Rajya Sainik Board brochure released by the Hon'ble Lt. Governor of Delhi on this occasion.
5. Please find enclosed miniature flags that may be utilised to maximise collections for the noble cause.
6. May I request you to forward the donations collected by cash or through crossed cheque/Demand Draft drawn in favour of "**Delhi State Armed Forces Flag Day Fund**" to the office of Rajya Sainik Board, Delhi at an early date

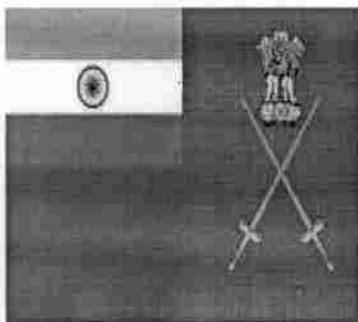
Soliciting your cooperation for the success of the cause

SPECIMEN FOR
ARMED FORCES FLAG DAY BROCDURE
A 4 Size - Four Colour & as per specification



RAJYA SAINIK BOARD DELHI

ARMED FORCES FLAG DAY
7TH DECEMBER, 2019



RAJYA SAINIK BOARD
GOVT. OF N.C.T. OF DELHI
No.1 Rajpur Road, Delhi - 110 054
Web-site : www.rsbdelhi.nic.in
E-mail ID : rsbdelhi@nic.in
011-23969260, Fax No. 011-23991876

Tentative Date & Timing

SPECIMEN FOR
Invitation Card - Size 7cm x 5cm - Four Colour
on Art Card with white envelopes



Rajya Sainik Board, Delhi

Cordially invites you on the occasion of
**FELICITATING & HONOURING THE GALLANTRY AWARDEES
& DISTINGUISHED SERVICE MEDAL WINNERS**

On Saturday, 7th December 2019 at 16.00 hours at Raj Niwas, Delhi-54

Shri ANIL BAJAL
Hon'ble Lt. Governor, Delhi
has graciously consented to be the Chief Guest

GUESTS OF HONOUR

Shri Arvind Kejriwal
Hon'ble Chief Minister, Govt. of N.C.T. of Delhi

Shri Kailash Gahlot
Hon'ble Minister of Law, Justice & Legislative Affairs, Transport,
Administrative Reforms, Information & Technology and Revenue

RSVP: Telefax - 23991876
Email : rsbdelhi@nic.in

To be seated by 15:55 hours
Programme Overleaf

Programme

Saturday, 7th December 2019 at 16.00 hours
at Raj Niwas Lawn, L.G. House, Delhi - 110 054

Event (Minute to Minute Programme)	Time
➤ Arrival of Dignitaries	15.50 hours
➤ Arrival of Hon'ble Lt. Governor of Delhi, Hon'ble Chief Minister, Deputy Chief Minister, Chief Secretary, Delhi followed by National Anthem	16.00 hours
➤ Observance of 2 minutes silence	16.02 - 16.04 hours
➤ Address by Secretary (Revenue) - cum - Divisional Commissioner, Delhi	16.04 - 16.06 hours
➤ Release of Flag Day Brochure by Hon'ble Lt. Governor, Delhi	16.07 hours
➤ Flag Day Donation Campaign announcement by Hon'ble LG	16.08 hours
➤ Presenting of Trophies & Cheques to the Awardees	16.09 - 16.40 hours
➤ Address by Hon'ble Lt. Governor, Delhi	16.41 - 16.45 hours
➤ Vote on thanks by Secretary, Rajya Sainik Board, Delhi	16.46 hours
➤ Group Photo Session	16.47 - 16.49 hours
➤ Refreshment & Interaction with the Awardees	16.50 hours onwards

SPECIMEN FOR

SCROOL / PLAQUE WITH BOX



RAJYA SAINIK BOARD : DELHI
No.1, RAJPUR ROAD, DELHI – 110 054

THIS IS CERTIFY THAT

.....
.....

HAS MADE GENEROUS DONATION TO
"DELHI STATE ARMED FORCES FLAG DAY FUND"

THE CONTRIBUTION GOES A LONG WAY TO HELP
RAJYA SAINIK BOARD, DELHI TO UNDERTAKE THE
WELFARE AND REHABILITATION SCHEMES FOR THE
EX-SERVICEMEN & THEIR FAMILIES.

THE EFFORTS OF THE INSTITUTION
ARE HIGHLY APPRECIATED

7TH DECEMBER, 2019